# TABLE OF CONTENT

Administrative History ...................................................................................................... ii

Custodial History............................................................................................................. iv

Scope and Content ......................................................................................................... iv

Notes: language.............................................................................................................. vi

Notes: restrictions on access ......................................................................................... vii

File List
Series 1: OWC - Administrative Records .........................................................................1

Series 2: OWC - Minutes of Various Committees ............................................................2

Series 3: OWC - General Correspondence ......................................................................2

Series 4: OWC - Telephone Logs ...................................................................................3, 12

Series 5: OWC - Collectives and Projects .....................................................................3

Series 6: OWC - Financial Records ...............................................................................6

Series 7: WP/PF - Administrative Records ..................................................................7

Series 8: WP/PF - Minutes ............................................................................................8

Series 9: WP/PF - General Correspondence ..................................................................9

Series 10: WP/PF - Collectives, Projects and Staffing ..................................................9

Series 11: WP/PF - Financial Records ..........................................................................11

New Accession ..............................................................................................................13
PLACE AUX FEMMES D'OTTAWA

OTTAWA WOMEN'S PLACE

X10-20


ADMINISTRATIVE HISTORY

In early 1972, a group of women formed the Ottawa Women's Centre Association, and drafted a proposal for a centre which would allow women to meet and pool their skills and resources. The Ottawa Women's Centre (OWC) was the result of their proposal. The centre, offering meeting space, counselling, information and education, became the hub of women’s liberation activity in Ottawa from its opening in July 1972 until its demise in 1980.

Like many grassroots feminist organizations of the 1970s, the Women's Centre wanted to avoid traditional methods of organizing; the aim was to leave as much power as possible in the hands of the members themselves. Consequently, the OWC was structured as a collective, run by staff, volunteers and members together, and using consensus to decide on centre policy and direction. However, as the Women's Centre grew, the need for more structured organization became apparent, and while the collective structure was maintained, in 1974 a Policy Committee was elected to be in charge of the major decisions. It was also decided, in 1973, that the centre would be off limits to men.

The Women's Centre offered diverse services which revolved mainly around crisis help, counselling, information and support of various kinds. They were also very active in the community, helping to organize a number of events, such as the Native Women's March to Ottawa in 1979, protests against federal cutbacks affecting poor women, and "reclaim the night" parades. They inspired, supported and helped to organize many other women's organizations in the Ottawa community, such as the Rape Crisis Centre, Women's Career Counselling, Interval House and Upstream, a women's newspaper. In 1975, the scope of their programs had grown so large that it was decided to split the two components of service and action. At that time, Women's Info, Referral and Counselling, while continuing to share the same space and Policy Committee, became a separate organization.

Financial support for the OWC came from a number of sources, including individual donations and support from other community organizations such as the Ottawa Women's Business and Professional Club. A major fundraising drive and benefit events were held in 1973, 1974 and 1976. The OWC also received grant money through the International Women's Year Program, the Local Initiatives Program and the City of Ottawa. In 1975, they were awarded a $10,000 grant from the Regional
Municipality on the condition that they incorporate and register as a charitable institution. However, this decision was strongly opposed by some members who saw the potential for serious problems in reliance on government funding. These problems were illustrated the following year when the same grant was revoked. Although the decision was later reversed, the OWC was temporarily thrown into a funding crisis by the controversy.

In 1978 an open meeting was called to discuss the future of the OWC and it was decided that they would work towards becoming self-sufficient. A Business Committee was formed to help with this goal, and the result was the creation of Chez Nous, a small cafe which opened on the premises in February 1979. It was hoped that revenues from Chez Nous would allow the centre to survive without government support. Unfortunately, difficulties connected to their application for a liquor license threw them into even deeper financial trouble and they were forced to close in May 1980.

The idea for Women's Place/Place Aux Femmes originally grew out discussions with Mayor Marion Dewar held in January 1984. The community representatives and individuals who met with the Mayor felt there was a need for a centralized telephone information and referral service specifically for women.

A feasibility study on the need for such a service was commissioned in 1984 by an interim Board named Women's Info. The study confirmed the need for one source to co-ordinate and provide information on the services available to women. Those surveyed also pointed to the problem of gaps in service and the need for outreach and advocacy, and so it was agreed that, although the service would begin with information and referral, it would grow into the areas of support, advocacy and direct services.

In late 1984, while plans were being made for the new service, numerous concerns were raised about duplication of existing services, particularly with the Community Information Centre. To deal with these concerns, Women's Info decided to accelerate their growth plans and were given a grant of $10,000 to gather support and suggestions for the new proposal which included a wider range of services and a physical space for personal access and Centre activities.

Women's Info consulted the community extensively through mail-out questionnaires, pamphlets, and in-depth interviews, and discussions were also held with Community Information Centre representatives in an attempt to clarify respective roles and objectives. It was agreed that, besides providing information and referral, the new women's centre would also help identify and advocate for unmet needs and resources, and would work to heighten awareness of women's issues. The new proposal had extensive community support, and on October 16, Ottawa City Council approved funding. On June 12, 1986, Women's Place/Place aux Femmes officially opened at 242 Besserer Street.
From the beginning, Women's Place was concerned with reaching out to women who were isolated or disadvantaged because of age, ethnicity, poverty, disability or a combination of factors. Thus, their services, operating guidelines, and structure reflected the need to be inclusive and accessible. They did regular and extensive community outreach, established a francophone services collective and worked closely with other organizations to identify and work to solve problems caused by gaps in service. The Board was made up of both staff, volunteers and community members, and the organization was operated as a collective, with everyone sharing in the decision making process. Decision-making positions could not be held by men, although they could have limited access to services and information.

Like many women's organizations, Women's Place faced its share of financial problems, relying for funding on individual donations and government grants. In September 1986, only a few months after their official opening, their budget was reduced from $80,000 to $40,000, necessitating the cutting of 3 full time positions and many services. Another cut, in 1987, was met with a huge fundraising effort which included a reception for Bonnie Robichaud on Parliament Hill, film nights, a poetry reading, dances, a March for Peace and a music night. Since 1988, Women's Place/Place aux Femmes has relied mainly on grants from the provincial and local governments. In 1991, it moved from Besserer Street to Bruyere Street, where it rents the top half of a local community centre from the City.

The aims of Women's Place today are much the same as they were when it opened in 1986, but lack of funds has decreased the scope of their services somewhat. A lot of their work today is done in support of or in conjunction with other community and women's organizations.

**CUSTODIAL HISTORY**

The Ottawa Women’s Centre (OWC) and the Ottawa Women’s Place/Place aux femmes d’Ottawa (WP/PF) records were donated to the Library Network’s Archives and Special Collections (Canadian Women’s Movement Archives) by the WP/PF on two separate occasions in 1995. The OWC’s records had been stored at Women’s Place since 1986, along with the records of many other Ottawa women’s groups. Prior to that, they were held by individual members.

**SCOPE AND CONTENT**

These records offer significant information about the grassroots feminist movement in Canada, and particularly in Ottawa, in the 1970s and 1980s. They also offer insight into the methods of organization, aims, activities and problems shared by many women’s centres across the country. The concern of Women's Place/Place aux Femmes with gaps in service and with accessibility and inclusively reveal a change in the grassroots feminist orientation from the 70s.
The records are divided into two major series: Ottawa Women’s Centre and Women’s Place/Place aux femmes. Each series has its own sub-series. The inventory pertains to the first donation only.

Series Ottawa Women's Centre (OWC):
The aim of the Ottawa Women's Centre from the beginning was to help women achieve self-determination and overcome isolation by providing them with the proper facilities, with information and with confidence. The services that the OWC provided reflect their commitment to these goals. Information on everything from hiring babysitters to writing marriage contracts was available through their library, resources, a monthly newsletter and an extensive noticeboard. Staff and volunteers offered counselling, advice and workshops. Action groups did work on issues such as health, legal information, non-sexist literature, and day care, and awareness of women's issues was raised through outreach activities like a speaker's bureau, travelling displays, and a community cable T.V.program entitled "In Her Place."

OWC - Administrative Records. - 1972-1982. - 7 cm of textual records (Box 509)
This sub-series contains documents relating to the management of the Centre from its foundation until its demise.

OWC - Minutes of Various Committees. - 1973-1979. - 7 cm of textual records (Box 509)
This sub-series contains minutes of both general meetings and Policy Committee meetings as well as briefs, proposals and correspondence. The Policy Committee usually met once a week. The sub-series is arranged in chronological order.

OWC - General Correspondence. - 1972-1980. - 16 cm of textual records (Boxes 509-510)
This sub-series contains correspondence and other material relating to administrative and personal matters. It provides a good view of the Centre’s networking with other women’s groups, especially in Ottawa. The sub-series is arranged in chronological order with the exception of a few files.

These telephone logs are a record of each call that was placed to the Women's Centre, including the nature of the call or request and in many cases, the response given. The logs also record visitors to the centre and contain notes to and between staff members. They are an excellent record of the daily activities of the Centre.

OWC - Collectives and Projects. - 1971-1982. - 28 cm of textual records (Boxes 511-513)
This sub-series contains correspondence, resources, member lists and other information relating to the various collectives and projects undertaken by the OWC including the Resource Handbook Project and the Women's Yellow Pages.
This sub-series contains receipts, bills, bank statements, cancelled cheques, 
donation receipts, financial statements, deposit slips and cheque stubs, grant 
applications, and fundraising proposals.

Series Women’s Place/Place aux femmes (WP/PF): The services and activities of 
Women’s Place/Place aux femmes were aimed at increasing the options and 
choices available to women, with the goal of promoting self-determination and 
autonomy. Women’s Place hosted a variety of collectives including Community 
Outreach, Public Relations, Lobbying, Volunteer and Health collectives. Services 
included workshops, courses, and women’s groups, legal information clinics, and 
assistance with access to welfare and UI. Finally, the physical space itself offered 
meeting, counselling, drop-in and play space in a comfortable, non-threatening, 
women only environment.

WP/PF - Administrative Records. - 1984-1988. - 14 cm of textual records (Box 515-
516)
This sub-series contains the 1984 Feasibility Study, questionnaires and interview 
responses from the 1985 survey and legal documents.

WP/PF - Minutes. - 1983-1987. - 10 cm of textual records (Box 516)
This sub-series contains Board/Collective minutes as well as copies of documents 
discussed, letters, memos, reports and other correspondence. There are also 
minutes from some of the collectives.

WP/PF - General Correspondence. - 1985-1989. - 7 cm of textual records (Box 516)
This sub-series contains letters either supporting or protesting against Ottawa 
Women’s Place.

WP/PF - Collectives, Projects and Staffing. - 1984-1988. - 17 cm of textual records 
(Boxes 517)
This sub-series contains minutes, correspondence and articles relating to activities 
of these groups, as well as items relating to staffing.

WP/PF - Financial Records. - 1984-1991. – 34,5 cm of textual records (Boxes 517-
520, HF-31)
These records include receipts, invoices, cancelled cheques, ledger books, records 
of investments and savings, depot slips, bank statements, grant applications, payroll 
information and donation receipts. Also included are receipts from the Interweave 
Conference, hosted by Women’s Place.

NOTES: LANGUAGE

The inventory is written in the predominant language of the fonds. Some of the 
minutes are in English and French, but most are in English only.
NOTES: RESTRICTIONS ON ACCESS

Files preceded by a red dot and unprocessed material have access restrictions. However, some files may still be consulted upon the signature of the Request for Access to Restricted Documents Form or the removal of the restricted items.
PLACE AUX FEMMES

OTTAWA WOMEN’S PLACE

X10-20

OWC - Administrative Records

BOX 509

509.1 Founding Records: correspondence, proposal, list of members and other material, [1972]

509.2 Why Men shouldn’t be allowed in the Centre: notes and minutes of a special meeting, [1973]

509.3 Information Sheets, [1972-1974]

509.4 Incorporation: letters patent, constitution and by-laws, report and other material, 1975-1979, 1982

509.5 Charitable Status: application and notification forms, and other material, 1973, 1975

509.6 Questionnaires on Use of Centre, 1976

509.7 Volunteers Training and Staffing: plans, procedures, schedules and volunteers’ list, 1974-1978

509.8 Student Placement Evaluation: placement description and Dawn Cady’s evaluation, 1977

509.9 Organisational Structure and Staffing: comments from members, members and volunteers list and staffing schedule, [1972]

509.10 Publicity and Advertising: guide to Centre’s activities, newsletters, pamphlets and flyers, 1973-[1977]

509.11 Demise of the Centre: clipping, press release and correspondence, 1980
OWC - Minutes of Various Committees

509.12 Minutes and Related Material, 1972
509.13 Minutes and Related Material, 1973
509.14 Minutes and Related Material, 1974
509.15 Minutes and Related Material, 1975
509.16 Minutes and Related Material, 1975-1976
509.17 Minutes and Related Material, 1977
509.18 Minutes and Related Material: including first meeting about Chez Nous, 1978
509.19 Minutes and Related Material, 1979

OWC - General Correspondence

•509.20 Correspondence, Donation Form and 1 Map, 1972
509.21 Correspondence, Flyers and Other Material, 1973 (1 of 2)
509.22 Correspondence, Flyers and Other Material, 1973 (2 of 2)
509.23 Correspondence, 1974
•509.24 Correspondence, Pamphlets and Other Material, 1975 (1 of 2)
509.25 Correspondence, Pamphlets and Other Material, 1975 (2 of 2)
•509.26 Correspondence, Reports and Other Material, 1975-1976 (1 of 3)

BOX 510

•510.1 Correspondence, Reports and Other Material, 1975-1976 (2 of 3)
•510.2 Correspondence, Reports and Other Material, 1975-1976 (3 of 3)
•510.3 Correspondence, Press Releases and Other Material, 1976-1977
•510.4 Correspondence, Press Release and Other Material, 1978 (1 of 2)
• 510.5 Correspondence, Press Release and Other Material, 1978 (2 of 2)

• 510.6 Correspondence and Other Material, 1979-1980

• 510.7 Correspondence - Letters of Inquiries and Other Material, 1973-1976 (1 of 2)

• 510.8 Correspondence - Letters of Inquiries and Other Material, 1973-1976 (2 of 2)

• 510.9 Correspondence - Letters of Inquiries and Other Material, 1976-1979

• 510.10 Correspondence, Financial and Other Material relating mostly to renting and maintaining the Office Space, 1973-1978

**OWC - Telephone Logs**

• 510.11 Logs and Miscellaneous Communications, April 1975 - loose leaf pages

• 510.12 Logs and Miscellaneous, May-June 1975 - loose leaf pages

• 510.13 Logs and Miscellaneous, June 1975-February 1976 - loose leaf pages

• 510.14 Logs and Miscellaneous, February-May 1976 - loose leaf pages (not all in correct order)

**BOX 511**

• 511.1 Logs and Miscellaneous, June-July 1976 - loose leaf pages

• 511.2 Log Books, June 1976-January 1977, 4 coil ring binders

• 511.3 Log Books, August-October 1977

• 511.4 Logs, October 1977-December 1977, Loose Leaf

• 511.5 Logs, January 1978-November 1978

• 511.6 Log Books, December 1978 - December 1979, 5 coil-ring binders

**OWC - Collectives and Projects**
511.7 Medical Collective, 1973. Also contains information on the Vancouver Women's Health Collective, used as a resource

511.8 Medical Collective. Resources on Feminist Clinics in the U.S., 1971-1973

511.9 Women's Studies Group, 1973/74

511.10 High School Collective, [1973]

511.11 Political Action Collective, 1977-1979

511.12 Ottawa Women's Action Committee, 1973

511.13 Miscellaneous groups and workshops including Resume Writing, Assertiveness and Street Hassles workshops, Women in Transition, Mothering, and Lesbian Drop-In, [1971-1980]

511.14 Maryon Kantaroff Talks, 1973

511.15 Summer Project 1974 - Information and Referral and Interval House Feasibility Studies

511.16 March to Protest Government Treatment International Women’s Year, October 25, 1975

511.17 Orientation to Feminism Course, November 1976

**BOX 512**

512.1 1977 Orientation to Feminism Course, 1976-1977

512.2 Crafts Fair, April 1977(Cancelled)

512.3 Wen-Do Courses, Sept/Oct.1977 and January 1978

512.4 November 11 Demonstration, 1979

512.5 Network Nellie, 1975

512.6 Women's Centre Library, 1975-1978

512.7 Voluntary Services, 1974

512.8 Women's Yellow Pages, [197-]
512.10 Resource Handbook, original manuscript, 1976
512.13 Newsletters, 1972-1979
512.14 Newsletter Mailing Lists and Address labels, 1977-1979
512.15 Ideas and Instructions for putting out the newsletter, 1976
512.16 Chez Nous Business Collective, 1978 Includes mailing lists for funding drive, proposals and financial plans for Chez Nous, report to Policy Committee
512.17 Chez Nous: minutes, October 1, 1978 - September 1979
512.18 Chez Nous Waiver Forms, Chez Nous, 1979
512.19 Chez Nous Liquor License Application, 1978-1982
512.20 Chez Nous Mailing List, 1979-1980
512.21 Chez Nous Memberships and Donations, 1980
512.22 Publicity, 1978-1979

**BOX 513**

513.1 Various Printed Items, Writings and Miscellaneous Administrative Information - includes an abortion survey done in association with the OWC and an interim report on the Women's Centre (1977), various articles relating to the women's liberation movement in general. One small steno pad with notes and personal writing, one soft cover notebook with information from a display booth, and an 1 x 8 1/2 ledger book with notes, 1973-1978
<table>
<thead>
<tr>
<th>OWC - Financial Records</th>
</tr>
</thead>
<tbody>
<tr>
<td>513.2 1973</td>
</tr>
<tr>
<td>•513.3 1974</td>
</tr>
<tr>
<td>513.4 1975</td>
</tr>
<tr>
<td>•513.5 1976</td>
</tr>
<tr>
<td>513.6 Summer Project, 1976-1977</td>
</tr>
<tr>
<td>513.7 1977</td>
</tr>
<tr>
<td>•513.8 1978</td>
</tr>
<tr>
<td>•513.9 1979-1981, Women's Centre and Chez Nous</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>BOX 514</th>
</tr>
</thead>
<tbody>
<tr>
<td>514.1 Financial Documents, 1973-1979 - includes copies of leases, returns of information, Purchase Agreements, etc.</td>
</tr>
<tr>
<td>514.3 Receipt Books, 1972-1981 - mostly donations</td>
</tr>
<tr>
<td>514.4 Bills and Receipts, 1972-1973</td>
</tr>
<tr>
<td>•514.5 Bills and Receipts, 1973-1975</td>
</tr>
<tr>
<td>514.6 Bills and Receipts, 1973-1975</td>
</tr>
<tr>
<td>514.7 Bills and receipts relating to Local Initiatives Program grant, 1974/75</td>
</tr>
<tr>
<td>514.8 Bills and Receipts, 1975-1976</td>
</tr>
<tr>
<td>514.9 Bills and Receipts, 1976-1977</td>
</tr>
<tr>
<td>514.10 Bills and Receipts, 1977-1979</td>
</tr>
<tr>
<td>514.11 Bills and Receipts, 1978-1980</td>
</tr>
<tr>
<td>•514.12 Payroll, 1974 and 1975 - includes records of pay, deductions, T-4 Summaries</td>
</tr>
</tbody>
</table>
•514.13 Payroll, 1976 and 1977

514.14 Finance Committee, 1973 - minutes of committee meetings and ideas for fundraising efforts in 1973/74. Also includes letters requesting support, lists of possible supporters and of pledges made, 1973-1974

514.15 Requests for Capital - 1974 Benefit

•514.16 Grant Applications Local Initiatives Program (L.I.P.), 1974/75

514.17 Grant Applications, 1974/75 - grant applications for Feminist Speaker's Bureau from International Women's Year (Secretary of State), and application for $10,000 grant from Regional Council which is turned down, 1974-1976

514.18 Letters of Support for grant application - from Centertown Health Care Community Clinic, Catholic Family Service, Social Planning Council, and others, 1974-1975

514.19 Publicity re: Funding Crisis, 1976

•514.20 Responses to Benefit Dinner invitations, 1976

BOX 515

515.1 Insurance Policies, 1972-1977

515.2 Account Ledgers, 1972-1975

515.3 Account Ledgers, 1973-1974

515.4 Account Ledgers, 1974-1976

515.5 Account Ledgers, 1974-1976

515.6 Account Ledgers, 1977-1979

515.7 Account Ledgers, 1977-1979

WP/PF - Administrative Records

515.8 Feasibility Study, 1984 - Correspondence, Report and Examples of Questionnaire, 1984-1985
515.9 Feasibility Study – Data Results, 1984
515.10 1985 Survey - Long Questionnaires (completed)
515.11 1985 Survey – Interview, 1985-1986
515.12 1985 Survey - short questionnaires and membership forms (completed), 1985
515.13 1985 Survey Results
515.14 Proposal for Women's Information Service, 1985
515.15 Correspondence addressed to the Mayor in Opposition to Proposal, 1984-1985
515.16 Articles of Incorporation, 1985 and other documents relating to Incorporation, 1985-1988

BOX 516
516.2 Purchase of Service Agreements/Renewals, 1985-1987
516.3 Registration for Charitable Status, 1985-1987

WP/PF - Minutes
516.4 Minutes/Communications, Women's Information and Referral Service, 1983-1984
516.5 Minutes - Women's Info/Info Femmes, 1985 - Includes documents and other correspondence
516.6 Minutes - Board/Collective, 1986 - Includes reports/statements from collectives, letters and proposals to Board, drafts of financial plans, etc., 1985-1986
516.7 Minutes - Staff Meetings, 1986-[1987]
516.8 Minutes - Minutes, Policy and Priority Committee, 1986
516.9 Minutes - Board/Collective, 1987
516.10 Minutes - Staff Meetings, 1987

**WP/PF - General Correspondence**

516.12 General Correspondence, 1985-1987- includes letters of support for Women's Info and Referral Service in 1985
516.13 Letters of Support from Women's Place, 1985-1989
516.14 Letters of Support re: 1986 Funding Cuts
516.15 Notes of Protest to Mayor and Council re: 1987 Funding Cuts, [1986]
516.16 Letters of Support re: 1987 Funding cuts correspondence and articles relating to activities of these groups as well as items relating to staffing.

**WP/PF - Collectives, Projects and Staffing**

**BOX 517**

517.1 Programming, 1986 - includes lists of programs and rough notes
517.2 Fundraising, 1987-1988
517.3 Telephone Survey, 1987- part of fundraising campaign

• 517.4 Board Membership - Submissions, 1984 and Membership Lists, 1985-1988

• 517.5 Staffing, 1986,1987 - includes contracts, job descriptions, hiring procedures, staff evaluations

• 517.6 SIETP (Social Information Exchange Training Program) Computer Support Worker, 1987

• 517.7 FUTURES Program Placements, 1987

517.8 Homeless Women's Program, 1988 - staffing and duties and report presented to Board of Directors
517.9 Referral/Work Orientation/Assessment Service

517.10 Collective and Committee Mandates, 1985-1986

517.11 P.R. Committee, includes mandates, advertising and publicity put out, lists of contacts, etc., 1985-1987

517.12 Resource Library Committee, 1986

517.13 Volunteer Committee, 1986-1987

517.14 Community Outreach Committee, 1986

517.15 Dalkon Shield Public Forum Committee, 1986 Includes minutes, planning notes, IUD questionnaires, publicity, resource information, etc.

517.16 Women Aged 40-60 - Support and Lobby Group - information for brief to Social Services Committee, 1986


517.18 Lobbying Committee, 1986-1987

517.19 Women's Health Collective, [1988?]

517.20 Comité Inter-Agence, 1986-1988

517.21 Publicity and Advertising, 1985-1988

517.22 1987 Lobbying Kit To Counsellors, 1984, 1986-1987

517.23 Media Information (contacts, etc.), 1973, 1984-1986

517.24 Community Outreach Data Sheets, 1986-1987

517.25 Resource - Organizations and alphabetical listing of subjects - probably put together by a computer support person on a placement, 1986

517.26 Various Printed Items - Lesbian Ad Hoc Committee information, publicity, personal writing. Also sketches for possible poster symbol, 1985-1987
PW/PF - Financial Records

517.27 Financial/Administrative Correspondence, 1984-88 - copy of 1985 lease, letters about invoices, grants, letters asking for financial support from other organizations, adjustment decision (1987), and acknowledgement of donations, 1984-1989

517.28 Grant Applications, City of Ottawa, Secretary of State, Ministry of Citizenship and Culture, 1984-1986

517.29 Finances and Expenditures from City of Ottawa Grant, 1985 for summer research project - carefully broken down by office supplies, transportation etc. receipts and cancelled cheques included

517.30 Investments and Savings, 1985-1991 - Term deposit certificates and G.I.C. purchase agreements and receipts

BOX 518

518.1 Donation Receipts, June 1987-March 1991. Some loose pledge forms and two small receipt books


518.3 Interweave (Women's Centre Conference) Receipts, 1989-1990

518.4 Homeless Women's Drop-In - Financial Records, 1988-1989

518.5 Payroll Information, 1985/86

518.6 Payroll Information, 1986

518.7 Payroll Information, 1987

518.8 Payroll Information, 1988/89

518.9 Revenue Canada Taxation, 1986-1991

518.10 Cheque Stubs, 1986-1990

518.11 Invoices/Receipts, Some have been organized according to type: childcare, furniture, etc., 1984-1986
<table>
<thead>
<tr>
<th>BOX 519</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>519.1</td>
<td>Invoices/Receipts, 1986-1989</td>
</tr>
<tr>
<td>519.2</td>
<td>Invoices/Receipts, 1986-1989</td>
</tr>
<tr>
<td>519.3</td>
<td>Invoices/Receipts Year ended March 31/90, 1989-1990</td>
</tr>
<tr>
<td>519.4</td>
<td>Invoices/Receipts, Year ended March 31/91, 1985, 1990-1991</td>
</tr>
<tr>
<td>519.5</td>
<td>Account Summaries, 1985-1988</td>
</tr>
<tr>
<td>519.6</td>
<td>Bank Reconciliation, 1987-1991</td>
</tr>
<tr>
<td>519.7</td>
<td>Financial Records, 1985-1987</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>BOX 520</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>520.2</td>
<td>Financial Records, 1988-1989</td>
</tr>
<tr>
<td>520.3</td>
<td>April 1989-March 1990</td>
</tr>
<tr>
<td>520.4</td>
<td>April 1990-March 1991</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>BOX HF-31</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Ledger Book, 1985-1987</td>
</tr>
<tr>
<td></td>
<td>Register (empty) of the Women’s Centre of Ottawa-Carleton</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>OWC – Telephone Logs</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>520.1</td>
<td>Log Books, February-March 1977</td>
</tr>
<tr>
<td>520.2</td>
<td>Log Books, March-June 1977</td>
</tr>
</tbody>
</table>
• Log Books, June-August 1977
New Accession (ACQ 1995-15)

Boxes 1052-1059

The material contained in these boxes are part of the second donation. It has not been processed yet and is meanwhile restricted.

Graphic Material Section

Unprocessed photographs and negatives of the third Anniversary celebration of WP, 242 Besserer Street, 410 Queen’s Street and Chez Nous.